

Important Guidance on Completing the Solar Energy Systems Rebate Application

In order to have a successful experience in receiving a solar rebate there are several **Key Issues** you must be aware of in purchasing your solar system and in applying for the solar rebate:

Key Issue: Florida law requires the Florida Solar Energy Center (FSEC) to certify and provide approval for all solar energy systems sold in our state. F.S. 377.705(4)(d)

However, it may be possible to purchase unapproved solar components and systems in Florida. Be aware that ***such equipment is not certified for the Florida market and therefore not eligible to receive a rebate*** in the new Florida program.

It is suggested that you, the purchaser, verify that the hardware you are purchasing is approved by FSEC.

You can go to the Center's website containing the list of approved systems for Florida. Go to <http://www.fsec.ucf.edu/solar/testcert/systems/gp15appr.htm> to see a list of approved Solar Domestic Water Heating systems and Solar Swimming Pool heater systems. These systems have an FSEC approval number shown.

For the list of approved photovoltaic (solar electric) systems go to the following page on the Center's website: <http://www.fsec.ucf.edu/pvt/buyinstallpv/pvapprovals/approvals1.htm> .

Approved systems have a system certification number shown. Or you can call the Center at 321-638-1000 to speak with someone that can verify equipment compliance.

Your rebate application should contain the **FSEC approval number** (for solar water heating and pool heating) or **FSEC certification number** (for solar electric) for the system you are purchasing. It is this number that the State uses to verify compliance with current law. Write in the number on your rebate application in the section titled "System Specifications." ***REMEMBER; if we can't verify your system's compliance with Florida law, we cannot process your rebate application.***

Key Issue: The rebate program limits you to one (1) rebate for the life of the rebate program. This should be understood to mean one rebate for one system; be it a photovoltaic system, a domestic water heating system, or a swimming pool heater system. Combination systems, or purchasing multiple systems under one purchase agreement do not qualify for the program.

Key Issue: Incomplete applications delay your rebate payment. We review your application and note omissions in a letter back to you. However, the program is on a first come, first served basis and a returned application loses its place in the queue. Please carefully review your application.

Be sure you are providing all the required information on the form. Occasional omissions can occur so once you complete the form be sure to double-check that the following is clearly provided...

- FSEC approval number or FSEC certification number
- Copy of purchase agreement and system photograph
- Installation Date
- Total System Cost
- Contractor License Number and Applicable Licensing Board
- FEIN number

Did you sign and date the certification statement? Did the contractor sign and date where indicated?



STATE OF FLORIDA

Solar Energy System Incentives Program

Rebate Application Form



This rebate application must be accompanied by a photocopy of the original signed purchase agreement showing installation date, system cost, payment received and system location and a photograph of the installed system. Please complete this form legibly.

Applications Must Be Submitted by Certified Mail or May Be Hand Delivered to the Department.

Send To: Department of Environmental Protection
ATTN: Solar Energy System Incentives Program
Florida Energy Office
2600 Blair Stone Road, MS-21
Tallahassee, FL 32399-2400

Applicant Information

Indicate solar system type:	
<input type="checkbox"/> Photovoltaic <input type="checkbox"/> Water Heater <input type="checkbox"/> Swimming Pool Heater	
Indicate if system is installed at a residence, business, or public facility:	
<input type="checkbox"/> Residential <input type="checkbox"/> Commercial <input type="checkbox"/> Public Facility	
Applicant Name:	
Street Address of Applicant:	
City:	State:
County:	Zip:
Electric utility serving the site location:	
Email Address: (optional)	Contact Phone:
Site Address of Solar System (If Different From Applicant):	
Street:	
City:	State:
County:	Zip:
Electric utility serving the site location:	
Email Address: (optional)	Contact Phone:

Indicate Amount of Rebate Requested

<input type="checkbox"/> \$100 Pool Heating
<input type="checkbox"/> \$500 Residential Hot Water
<input type="checkbox"/> \$15 per 1000 Btu Commercial Hot Water (Maximum of \$5,000) <i>Calculate your State of Florida Rebate: 0.015 x System Btu's = \$ _____</i>
<input type="checkbox"/> \$4 per Watt Photovoltaic (Maximum of \$20,000 for residential or \$100,000 for commercial) <i>Calculate your State of Florida Rebate: 4 x Manufacturers' Rated Watts = \$ _____</i>

Applicant Certification: *I hereby certify that the information contained herein is true and correct and that the solar energy system described herein was installed on my property by the referenced contractor on the date shown on the attached photocopy of the signed original purchase agreement.*

Signature: _____ Date: _____

System Specifications (To Be Completed by System Installer)

Residential Water Heater Manufacturer and Model:
Swimming Pool Heater Manufacturer and Model:
Commercial Water Heater Manufacturer and Model:
Photovoltaic System Module Manufacturer and Model:
Photovoltaic System Inverter Manufacturer and Model:
For Residential Water Heater, Indicate Florida Solar Energy Center (FSEC) Thermal Performance Rating/Total British Thermal Units (Btu):
For Commercial Hot Water System, Indicate FSEC Thermal Performance Rating/Total Btu's:
For Swimming Pool Heater, Indicate FSEC Thermal Performance Rating/Total Btu's:
For Photovoltaic System, Indicate the Manufacturers Power Rating in Watts:

System Installer Information

Name of Licensed Contractor: <small>(indicate primary and DBA name)</small>			
Contractor License Type:	Licensing Board:	License #	
FEIN #:			
Company Name:			
Street:	City:	State:	Zip:
Contractor Invoice # :	Total System Installed Price:	Date of System Installation:	

Local Government Building Code Information

Building Code Jurisdiction:	If applicable, Permit Type and Date Issued:
<p><i>Contractor certification: I hereby certify that the information herein is true and correct and that the solar energy system described herein was installed at the indicated address on the date shown on the attached photocopy of the signed original purchase agreement, and that the system is in compliance with all applicable local building codes.</i></p>	
Signature:	Date:

For State of Florida Use Only

Date and Time Received :	Application Tracking #:
Date of Installation: <small>[confirm 90 day limit]</small>	License Verified <input type="checkbox"/>
Rebate Amount: \$	System Approval Verified <input type="checkbox"/>
Date Forwarded to F&A for Payment:	Attachment(s) Present <input type="checkbox"/>
Date Application Reviewed and Approved	Notes:
Reviewer Signature:	
Date:	